



Please ensure the below is followed for all Fetch deliveries:

All inserts must be supplied in Boxes on pallets.

When delivering in to Fetch, the following information **must** be provided:

- Advertiser Name
- Approximate time and date of delivery
 - Exact Quantity
 - Quantity of pallets
 - Quantity of boxes
- Quantity of inserts per box
- Name of carrier (if applicable)

Boxes MUST be labelled with the following information:

- **A copy of the insert to be included taped to the top of the box ON THE LABEL:**
 - Customer heading should be the destination brand – In this case Fetch
- Title should be clear of the insert brand and show start and end date of the campaign it relates to

E.G “Brand Name” Inserts – Start 1st November – End 30th Nov

- Qty in the box and what number of boxes are on the pallet E.G Qty 1400, box 23 of 100

Boxes MUST be packed together on pallets.

Delivery Addresses:

Fetch
Aquarius House
Bessemer Road
Welwyn Garden City
Herts
AL7 1HH

Please contact gmdc_welwyn_shift_managers@ocado.com to arrange booking in a delivery OR

Janis Slisans: Janis.slisans@ocado.com

Fetch
Church Manorway
Erith
Kent DA8 1PQ

Please contact gmdc_erith_shift_managers@ocado.com to arrange booking in a delivery OR

Agata Campanu: a.adamkiewicz@ocado.com (for Erith deliveries)

**As a last alternative if neither of the above contacts are available, please email:
gmdc_erith_shift_managers@ocado.com**